**Erasmus+ Mobility Agreement**

**Staff Mobility For Teaching[[1]](#endnote-1)**

Planned period of the physical mobility: from *[day/month/year]* to *[day/month/year]*

*należy określić daty pobytu na uczelni zagranicznej, bez dni podróży.*

Duration (days) – excluding travel days: ………………….

If applicable, planned period of the virtual component: from *[day/month/year]* to *[day/month/year]*

**The teaching staff member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[2]](#endnote-2) |  | Nationality[[3]](#endnote-3) |  |
| Sex [*M/F/Undefined*] |  | Academic year | 20../20.. |
| E-mail |  | | |

**The Sending Institution/Enterprise[[4]](#endnote-4)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **The Pontifical University of John Paul II in Krakow** | | |
| Erasmus code[[5]](#endnote-5)  (if applicable) | **PL KRAKOW08** | Faculty/Department |  |
| Address | Ul. Kanonicza 25  31-002 Krakow | Country/ Country code[[6]](#endnote-6) | **PL** |
| Contact person  name and position |  | Contact person  e-mail / phone |  |
| Type of enterprise: |  | Size of enterprise  (if applicable) | <250 employees  >250 employees |

**The Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Faculty/Department |  |
| Erasmus code  (if applicable) |  |
| Address |  | Country/ Country code |  |
| Contact person name and position |  | Contact person e-mail / phone |  |

#### For guidelines, please look at the end notes on page 3.

**Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Main subject field[[7]](#endnote-7): …………………. *Zgodnie z przypisem lub umową bilateralną*

Level (select the main one): Short cycle (EQF level 5) ; Bachelor or equivalent first cycle (EQF level 6) ; Master or equivalent second cycle (EQF level 7) ; Doctoral or equivalent third cycle (EQF level 8)

*Odznaczyć jedną lub kilka opcji*

Number of students at the receiving institution benefiting from the teaching programme: ………………

Number of teaching hours: …………………

*min. 8 godzin/ lub 4 godziny w przypadku pobytu połączonego z szkoleniem*

Language of instruction: ………………………………………

*zgodny z kompetencjami językowymi*

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| **Overall objectives of the mobility:**  *Główny cel wyjazdy dydaktycznego – realizacja zajęc dydaktycznych dla studentów uczelni partnerskiej*  *Dodatkowe cele: np. związane z podniesieniem kwalifikacji nauczyciela akademickiego, wymianą doświadczeń itp.* |

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| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):**  *Wartość dodana mobilności w kontekście strategii internacjonalizacji jednostki/uczelni (określonych w dokumentach strategicznych):*  *Erasmus Policy Statement (Karta Erasmusa):*   * *improvement of the quality of education, research and university relations with social and economic environment* * *increase the number of mobile students and staff, foreign degree students* * *increase number of programmes thought in foreign languages* * *improving the quality and relevance of higher education* * *strengthening quality through mobility and cross-border cooperation*   *linking higher education, research and business for excellence and regional Development* |

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| **Content of the teaching programme (including the virtual component, if applicable):**  *Szczegółowy opis programu kształcenia:*   * *Zakres tematyczny, proponowane treści* * *Wymiar godzinowy* * *Forma zajęć*   *Stosowane materiały i metody* |

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| **Expected outcomes and impact (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions):**  *Na przykład:*  *Rozwoj uczestnika wymiany w zakresie: umiejętności, kompetencji, wiedzy*  *Rozwój beneficjentów wymiany – studentów*  *Efekty związane z rozwojem programu kształcenia itp.* |

**II. COMMITMENT OF THE THREE PARTIES**

By signing[[8]](#endnote-8) this document, the teaching staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

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| **The teaching staff member**  Name:  Signature:  Date: |

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| **The sending institution/enterprise**  Name of the responsible person: *podpisuje dziekan/prodziekan/rektor*  Signature:  Date: |

|  |
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| **The receiving institution**  Name of the responsible person: : *podpisuje osoba upowazanione ze strony przyjmującej*  Signature: Date: |

1. In case the mobility combines teaching and training activities, **this template** should be used and adjusted to fit both activity types. [↑](#endnote-ref-1)
2. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-2)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-3)
4. All refererences to "**enterprise**" are only applicable to mobility for staff between EU Member States and third countries associated to the programme or within Capacity Building projects. [↑](#endnote-ref-4)
5. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in EU Member States and third countries associated to the programme. [↑](#endnote-ref-5)
6. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-6)
7. The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) (available at <http://ec.europa.eu/education/tools/isced-f_en.htm>) should be used to find the ISCED 2013 detailed field of education and training. [↑](#endnote-ref-7)
8. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with third countries not associated to the programme: the national legislation of the EU Member State or third country associated to the programme). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution. [↑](#endnote-ref-8)